



ANCSA REGIONAL
ASSOCIATION

PRESIDENT

Reports to: ARA Board of Directors
Status: Full-Time
Classification: Exempt
Location: Anchorage, Alaska

Summary of Position

The President is responsible for managing and directing all operations, programs, activities, and affairs for ARA. The position reports to the Chair of the Board of Directors and is responsible for the Association's consistent achievement of its mission and financial objectives. The President engages in a collaborative approach to garner consensus within the membership on key issues, and advocates those positions to representatives of government, business, media, and the public. The President directs all staff, coordinates designated committees, informs the membership regarding important developments, and suggests actions to the Chair of the Board of Directors to achieve the objectives of ARA.

Essential Functions

Provide strategic vision and proactive leadership

- Assure the organization has a strategic plan which achieves its mission and toward which it makes consistent and timely progress.
- Provide leadership in the assessment and prioritization of relevant issues facing Alaska Native regional corporations and make recommendations, as appropriate, for any new or revised objectives, policies, programs, projects, or expenditures as deemed advisable to achieve the overall purpose of ARA.
- Work with Officers of the Board of Directors to develop an annual strategic plan to address prioritized issues.
- Effectively and efficiently execute the annual strategic plan engaging staff and committee resources.
- Review the annual plan quarterly and make course corrections to ensure ARA is nimble, proactive, and serving the best interests of its members.
- Provide quarterly progress reports to the Board.

Identify and establish public policy direction

- Provide leadership in the assessment and prioritization of policy issues facing Alaska Native regional corporations.
- Seek where possible to develop a shared understanding among members when member companies may take a different view on particular issues.

- Work with appropriate committees, developing an annual legislative plan to address prioritized issues as part of the annual strategic plan.
- Effectively and efficiently execute the annual plan, engaging staff and committee resources.
- Participate in key meetings with legislators, regulatory agencies, coalition partners, and others to accomplish policy goals.
- Build and maintain long-term relationships with key leadership across stakeholder groups, including business, associations, and local/state/federal government officials throughout Alaska and the nation as appropriate.

Provide effective outreach and communication

- Provide leadership in the assessment and prioritization of outreach and communication issues facing Alaska Native regional corporations.
- Working with the appropriate committees, develop outreach and public relations components as part of the annual plan.
- Oversee all legislative, legal, regulatory, outreach, membership, and public relations plans and activities.
- Ensure that the Board is informed on the condition of the Association and key factors influencing it.
- Promote the Association through written articles, media interviews, and personal appearances at conferences.
- Serve as ARA's official spokesperson.
- Represent the Association at key legislative, regulatory, and community functions and be prepared to testify at legislative and public hearings.

Oversee the effective management of staff and operations

- Provide leadership in the assessment and prioritization of critical components of the annual plan, including the annual budget.
- Oversee the recruitment, employment and release of all personnel, both paid staff, contractors and volunteers within the Association.
 - Ensure that job descriptions are developed, that regular performance evaluations are conducted, and that sound human resource practices are in place, including compliance with local, state and federal laws.
 - Ensure that an effective management team, with provision for succession, is in place.
 - Attend meetings of the Board of Directors and all other committee meetings as advisable to the extent appropriate for the employees of ARA and for the discharge of all committee coordination responsibilities, ensuring a driving force and continuity of thought are provided in guiding and directing the affairs of ARA.
- Maintain a climate that attracts, retains, and motivates a diverse staff of top-quality people.
- Ensure staff and committee activities are conducted in accordance with the objectives of ARA.

- Evaluate the performance of staff annually and review employee compensation on a regular basis.
- Oversee the development and maintenance of sound financial practices and appropriate financial controls in regard to all financial matters of ARA.
- Ensure that the Association operates within established budget guidelines.

Build and maintain a strong, engaged membership

- Seek to represent the broad geographic and diverse interests of the twelve Alaska Native regional corporations.
- Demonstrate the association's value to its member companies.

Develop and maintain strong Board relationship

- Ensure a reasonable and effective governance program within the organization to maintain compliance with federal, state, and local regulations and meet fiduciary responsibilities of the Board.
- Keep the Chair fully informed and work with the Chair to implement policies adopted by the Board.

Education and Experience

This position requires an established 10+ year record of accomplishments in management and leadership roles and verified, effective written and verbal communication skills.

Proven experience with 501(c) (6) trade associations or other similar organizations is preferred.

Demonstrated experience in working with Alaska Native corporations and issues relating to their shareholders and business operations is highly desired.

Established experience with the implementation and administration of a strategic plan, as well as collaborative work with a Board of Directors, are desired.

Bachelor's degree in a related field. Advanced degree preferred.

Knowledge, Skills, and Abilities

Ability to plan, conceptualize, organize, motivate, and direct others in the achievement of the Association's goals and objectives.

Comprehensive understanding of ANCSA and the history and role of Alaska Native corporations.

Outstanding communication and collaboration skills. Ability to understand and communicate complex issues through written and oral/public speaking.

Ability to provide leadership and maintain continuity with a large and diverse Board of Directors.

Ability and willingness to travel (within and out of the state of Alaska) for business related needs.

Networking, Persuasion, Prospecting, Public Speaking, Research, Writing

Skilled at working with Microsoft Office Suite (Word, Excel, Outlook, PowerPoint)

Strong management skills, including personnel management

Event planning

Ability to obtain and retain a valid Alaska Driver's License

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Requirements

Mobility

Seeing

Lifting up to 20 lbs. occasionally

Speaking/Hearing

Sitting

Use of fingers/Manual dexterity

Work Environment

Indoors: normal office conditions, 95% of the time

Outdoors: varying conditions, 5% of the time

How to Apply

Interested candidates should submit a current resume and cover letter to info@nokomisstrategies.co or call (907) 259 - 4205 for additional information.

While the position will remain open until filled, we strongly encourage candidates to submit their materials by March 20, 2025, for priority consideration.